**MATC OVER-ENROLLMENT POLICY:**

Each program has maximum enrollment guidelines based upon safety, supervision, and technology considerations. In case of program over-enrollment the following policies will be utilized:

1-2 hour programs: the previous year’s attendance rate will be utilized to determine priority enrollment. In addition some classes have prerequisites, please see course descriptions.

Agriculture & Natural Resources Business Technology

Marketing Medical Technology

3 hour programs:

Architectural & Engineering Design Computer Information Technology

Automotive Technology Building Technology

Collision Repair Technology Electronics & Robotics Technology

Machine Tool Technology Welding Technology

Level I Students (students entering the program whether or not have been enrolled at MATC previously): The previous year’s attendance rate will be utilized to determine priority enrollment with the following exceptions:

* Architectural & Engineering Design, Automotive Technology, and Building Technology will utilize a basic test.

Level II Students (students returning to same program): Students must successfully complete Level I with a “C-“ or better each semester to continue to Level 2 regardless of enrollment.